

DATA GROUP ACTIONS

| Date of Meeting | Action Reference | Action | Owner | Target Date | Progress Update | Status |
|-----------------|------------------|---|--|--------------|--|-------------|
| 15/05/2014 | DG004 | Wendy and Helen to review expressions of interests for the group, and identify any gaps. Draft list to be sent to the group for approval. | WW/HT | Oct-14 | Expressions of interest have been reviewed, and following a call for more representatives from Wales a new member from Wales has been appointed. There is still a vacancy for a representative from the College HE sector. This has been pursued with the UCAS College HE group and newsletters and now via AoC. Further advertising to be done in the bulletin and on the website. | In Progress |
| 10/02/2015 | DG036 | Investigate any loss of data in the transition from GTTR to UTT. | Louise Cyprien | Next meeting | Wendy Webster from University of Dundee asked UCAS to look into the loss of data being supplied to providers after transition of GTTR to UTT. Louise contacted Wendy after the meeting for details, and is still waiting a response. | In Progress |
| 01/07/2015 | DG040 | Come up with a list of 10 inefficiencies to be submitted to the Change Steering Group | All | Next meeting | | Open |
| 01/07/2015 | DG041 | Write up the ideas suggested by the workshop sessions on the application data capture wizard. | Fraser Nicoll / Tom Carr / Simon Robshaw | Next meeting | | Open |
| 01/07/2015 | DG042 | Compile a high level list of requirements on an Excel spreadsheet to be presented back to the Group. | Wendy Webster | Next meeting | | Open |
| 01/07/2015 | DG043 | Provide full pricing structure and filtering policies on EXACT. | Mark Corver / Fiona Johnston | Next meeting | | Open |
| 01/07/2015 | DG044 | Investigate the quotes provided by EXACT with the members concerned to ensure they were accurate. | Fiona Johnston | Next meeting | | Open |
| 01/07/2015 | DG045 | Invite Andy Youell from HEDIIP to the next meeting in November. | Denise Chaffer | Next meeting | Andy invited to the next Data Group meeting. | Closed |
| 01/07/2015 | DG046 | Refer query on opening Search earlier to the UTT Relationship Manager | Tom Carr | Next meeting | | Open |
| 01/07/2015 | DG047 | Arrange next meeting for 4 November and issue invitations to the Group. | Denise Chaffer | Next meeting | Meeting invites issued to the group. | Closed |
| 01/07/2015 | DG048 | Issue surveys to the group on data quality issues | Simon Robshaw | Next meeting | | Open |
| 01/07/2015 | DG049 | Inform the Data Group on the processes for updating contact details | RM Team | Next meeting | | Open |
| 01/07/2015 | DG050 | Sharing of UCAS instructions for inputting course data. | Simon Robshaw | Next meeting | | Open |
| 01/07/2015 | DG051 | Put a notice in UCAS bulletin re: UKPRN in *J | Mike Spink | Next meeting | | Open |