

VISITOR INFORMATION GUIDE

DATE: 18 September 2024

VENUE: UHI Inverness

UCAS



GETTING HERE

UHI Inverness - 1 Inverness Campus, Inverness, IV2 5NA

BY BUS There is a regular bus service from the city centre. The bus stop is beside the Campus information and security office. Real time bus information is available at the bus stop and timetables are displayed at the reception in Inverness

BY TRAIN Inverness Rail Station is in the city centre. From the city centre visitors can walk, take a taxi or bus to Inverness Campus



TRAVELLING BY CAR OR COACH?

If arriving from the north – take the Raigmore Hospital exit off the A9. Keep in the right-hand lane on the slip road. The main entrance to the Campus is straight ahead at the traffic lights which you meet at the top of the slip road.

If arriving from the south – take the Raigmore Hospital exit off the A9 towards Inshes roundabout. At the roundabout take the first exit. After crossing the flyover over the trunk road, at the traffic lights take the first left onto Inverness Campus.

CAR PARKING

There are drop-off points at the main entrance to UHI Inverness, available for coaches carrying visitors to drop off. Disabled parking is available.

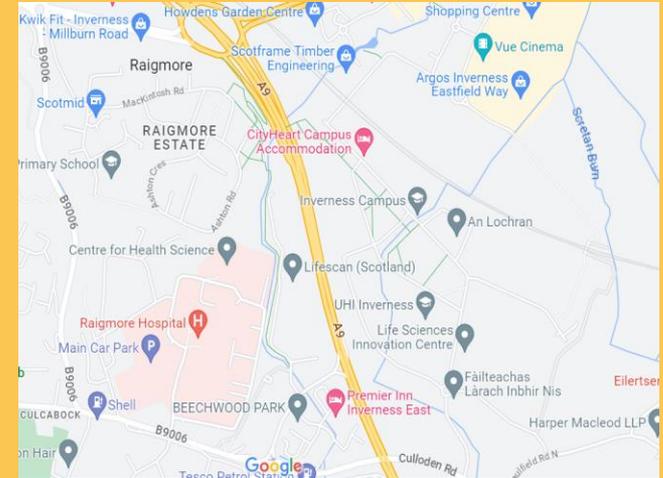
There are 575 parking spaces, arranged over three car parks:

Car park 1 - Jura (includes space for blue badge holders)

Car park 2 - Copper

Car park 3 – Granite

Please note, there is no available coach parking.



WHILST YOU'RE HERE

WHEN YOU ARRIVE

 On arrival, please head to the **main entrance located on the ground floor**. Please have your ticket ready for inspection. If you don't have a ticket on arrival, please report to the registration desk on arrival.

 Your exhibition ticket is personal to you and should not be passed on to other group members, as this could compromise the security of your data. To comply with data protection regulations, it's essential that individuals at our exhibitions use their own ticket – both on entering, and when visiting exhibitors' stands. Anyone found to be in breach of this will be asked to leave the event and register again to be readmitted.

 Please be aware, the venue may be conducting random bag and wand searches. We thank you for your patience while this takes place.



WHILST YOU'RE HERE

UCAS

WIFI

Visitors can register for WiFi through [UHI visitor](#).

ACCESSIBILITY

Full details on accessibility can be found on our webpage: [UHI Inverness](#)

CATERING

There will be refreshments available for visitors to purchase.

EVENT STAFF

For general queries during the event (e.g. directions to facilities), ask any of the event staff, who can be identified by their UCAS-branded t-shirts.

The Big Q&A and Subjects Talks



JUST IN CASE

UCAS

ORGANISERS

If you wish to speak to the event organiser, they will be based in the exhibition venue, and can also be identified by UCAS branded t-shirts. If you need to speak to the organiser by phone prior to the event, please call **Heini Apajainen** on **+44 1463 279738** or **+44 7552 211643**

ACCIDENTS & NEAR MISSES

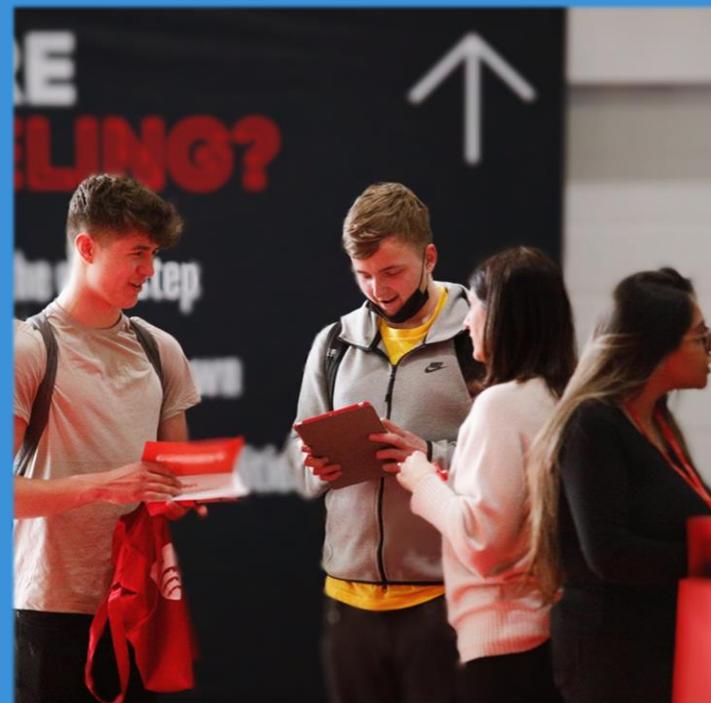
If you are involved in, or witness an accident or near miss while on-site, please report it **UHI Inverness's reception desk**.

EMERGENCY PROCEDURES

Should an evacuation of the building occur, please follow the instructions of the event staff, and leave the building via the nearest exit.

FIRST AID

Please report to UHI Inverness's reception desk and a first aider will be called.



FREQUENTLY ASKED QUESTIONS

- **WHAT INSURANCE IS IN PLACE FOR THE EVENT?**

The organiser has adequate public and employee liability cover. While the organisers take every precaution to protect visitors' property during an event, they are not responsible for any loss or damage. All group leaders should ensure they have adequate public and employers' liability cover, in line with the booking terms and conditions.

- **WHAT HAPPENS TO ANY LOST PROPERTY?**

If any property is lost or found in the venue, please report it to a member of staff at the general information desk, located at the entrance to the exhibition hall.

- **CAN I SMOKE/VAPE ON SITE?**

UHI Inverness operates a strict no smoking policy. There are designated smoking areas outside the venue, which are clearly signposted.

- **WHAT SECURITY IS THERE?**

Security is present at the event throughout. If you are a victim of theft, please report it to the event manager immediately.

- **WHERE CAN I GET A COPY OF THE RISK ASSESSMENT FOR THE EVENT?**

The organiser has completed a risk assessment for the event, if you would like to request a copy please email events@ucas.ac.uk.

CONTACT DETAILS

VENUE

Heini Apajainen

Heini.apajainen@uhi.ac.uk

Telephone: +44 7552 211643

CONTACT DETAILS

Prior to the exhibition

01242 544 808 or email

events@ucas.ac.uk

ON SITE

GENERAL

ENQUIRIES

Event ambassadors, wearing UCAS t-shirts, will also be available to offer help and advice if you have any queries

Thank you for registering to attend the **Event** UCAS Discovery exhibition.

