

UCAS  
**DISCOVERY**  
UK TOUR

EXPLORE  
AN EXCITING  
WORLD OF  
POSSIBILITIES

UCAS  
**DISCOVERY**

**YOUR FUTURE STARTS HERE**

**LIVE LOUNGE - WHAT'S ON?**

10:30 - 11:00	11:00 - 11:30
12:00 - 12:30	13:00 - 13:30
14:00 - 14:30	

**SUBJECTS LIVE**

10:10 - 10:30	Nursing and Health
10:40 - 11:00	Law
11:10 - 11:30	Leisure and Accommodation
11:40 - 12:00	STEM
12:10 - 12:30	Applying to University
12:40 - 13:00	Apprenticeships
13:10 - 13:30	Business & Finance
13:40 - 14:00	Creative Arts
14:10 - 14:30	

**1 LISTEN TO SPECIALIST TALKS**  
Take part in the Q&As, chat to experts and hear about your different careers in the Live Lounge.

**2 GET EXPERT ADVICE**  
Speak to university, employers, and UCAS about your future plans.

**OPEN DAYS OPEN DAYS OPEN DAYS**

**UCAS DISCOVERY PRESENTS STEM MEDICINE BUSINESS**

**UPCOMING OPEN DAYS**

10 JAN	10 JAN	10 JAN	10 JAN
11 JAN	11 JAN	11 JAN	11 JAN
12 JAN	12 JAN	12 JAN	12 JAN

**I AM BCU**

**WELCOME AREA**

**MAKE IT REAL**

# EVENT LOCATION INFORMATION

Location specific information for Carmarthen

UCAS

# EXHIBITING AT

EVENT: UCAS Carmarthen

DATE: 24 April 2024

OPENING TIMES: 9:00 – 14:45

VENUE: University of Wales Trinity

Saint David

Carmarthen Campus, Sports Centre

Heol y Coleg

Carmarthen

SA31 3EP



# EVENT INFORMATION

## ACCESSIBILITY

The sports hall is accessible.

For more information, contact us at [sportscentre@utwsd.ac.uk](mailto:sportscentre@utwsd.ac.uk) or give us a ring on 01267 676942.

## ACCOMMODATION

Please find below details of hotels in the vicinity of the venue:

The Boar's Head Hotel - 120 Lammas Street, Carmarthen SA31 3AE

Falcon Hotel - 111 Lammas Street, Carmarthen SA31 3AP

The Ivy Bush Royal Hotel 11 Spilman Street Carmarthen SA31 1LG

Please note that these hotels are just a guide for exhibitors and are not recommended by UCAS.

## CAR PARKING

Please park on the gravel outside of the sports hall. Address: Carmarthen Campus SA31 3EP Carmarthen.

Please use the tablet in the sports hall to register your vehicle at reception in line with the visitor parking policy. Cameras will be working on the 23rd April so you must register your registration. However on the 24th April, cameras will be turned off

# EVENT INFORMATION

## CATERING

Tea and coffee located in the Exhibitor Lounge of Sports Hall. Please use the University catering outlets (Merlin or CWAD) for additional food and drinks.

## FIRST AID

Jack Tremlett – Sports Hall Manager located in Sports Hall Main Office.

## INTERNET

Eduroam

UWTSD Guest

Visit information point if you have a query.

## SCANNING

To take advantage of lead scanning at this event, you need to download the Smartlead UCAS and have purchased scanning for the UCAS/Discovery events. You will need a license code per device per event which are assigned to you when you purchase the scanning. Make sure your staff at the event have been provided with the license codes.

You will find a guide to setting up your device and how to manage your data in the Exhibitor zone [link] along with a Scanning Instructions document that you can share with your staff attending the event. Hard copies are also provided on your stand.

A member of the UCAS team will be on hand at the exhibitor/scanner help desk [not sure what this is called] to support you at the event or you can call 01242 544808 or email [events@ucas.ac.uk](mailto:events@ucas.ac.uk).

## RISK ASSESSMENTS

All exhibitors need to provide a risk assessment for your stand build and any activities that will be happening on your stand. Please send this through to Emily Bibby [bibby@ucas.ac.uk](mailto:bibby@ucas.ac.uk) least 4 weeks before the exhibition date. The event organiser has completed a risk assessment for the event.

# LOGISTICS

## SCHEDULE:

### **BUILD DAY: 23rd April**

12:00 – 16:00 Event set up – deliveries can be made during this time

16:00 – 18:00 Exhibitor/contractor access.

### **EVENT DAY: 24th April**

08:00 – 09:00 Exhibitor access.

09:30 – 15:00 Exhibition open – trolleys will not be allowed on the exhibition floor once the exhibition has opened to the public.

15:00 Exhibition closes.

15:15 – 16:15 Exhibitor/contractor breakdown.

16:30 event breakdown



# LOGISTICS

## ARRIVAL

On arrival, please go to the Sports Hall, check in and receive your Exhibitor badge. Ensure high vis and safety footwear is worn. A parking permit can be collected from UWTSD staff while you unload.

## BUILD-UP

Build-up times: **23rd April**

12:00 – 16:00 UCAS Event Staff set up

16:00 – 18:00 Exhibitor/contractor access

Event day and build time: **24th April**

08:00 – 09:00 Exhibitor access.

09:30 – 15:00 Exhibition open – trolleys will not be allowed on the exhibition floor once the exhibition has opened to the public.

15:15 – 16:15 Exhibitor/contractor breakdown.

16:30 event breakdown

## UNLOADING

The parking spaces in front of the sports hall are reserved for gym users. Please refrain from blocking these.

Please park on the gravel area in front of the sports hall. Please ensure you register your vehicle on the tablet in the sports hall reception.

# LOGISTICS

## BREAKDOWN

Breakdown time: 15:00 on the 24th April. Ensure the Sports Hall is clear of guests before you begin breakdown.

If you think you might need extra time to build your stand (outside the build-up times stated above), please contact [events@ucas.ac.uk](mailto:events@ucas.ac.uk). In some circumstances, early access to the venue on the build-up day may be given, but this is only with the advance permission of the organiser. If advance permission has not been granted, exhibitors will be turned away from the venue until the exhibitor build-up session starts.

## DELIVERIES

Apologies but we cannot accept deliveries ahead of the event.

## ORGANISERS

Vicky Slade +44 7940 448414

Andy Carr +44 1792481223 x3223

## STORAGE

Unfortunately, we are unable to provide a designated storage area.



# CONTACT DETAILS

UCAS

## UCAS Events Team

E: [events@ucas.ac.uk](mailto:events@ucas.ac.uk)

T: 01242 544 808

## UWTSD Events Team

E: [info@uwtsd.ac.uk](mailto:info@uwtsd.ac.uk)

### Onsite general enquiries:

Look out for Event Ambassadors wearing coloured t-shirts, they can offer advice and answer any questions.

Please familiarise yourself with the onsite organisers office at each event for any questions you have or help you need.

